

NORTHWEST OTTAWA RECREATION AUTHORITY

Grand Haven Area Public Schools

1415 Beechtree Street, Grand Haven, MI 49417

Phone: 616.850.5125 Fax: 616.850.5127 nora.ghaps.org

NORA ADVISORY BOARD MEETING MINUTES

Date: January 28, 2016 **Time:** 5:30 P.M. **Location:** 1415 S Beechtree St, Grand Haven

1. Call to order: Chairperson Fritz – 5:40pm
2. Present: Tracy Mulligan, Robinson Twp. Kathy Kuck, Robinson Twp.
 Mike Fritz, Grand Haven Bill Hunter, Grand Haven
 Craig Bessinger, Ferrysburg
 Carl Treutler, GHAPS

Absent: Mike Hutchins, Grand Haven Twp.
 Mary Jane Belter, Grand Haven Twp.
 Pat Twa, Ferrysburg

Also Present: Jill Vander Stel, NORA Coordinator
 Liza Dora, NORA Assistant
 Pam Blough, PM Blough
3. Approval of Meeting Agenda. Motion by Treutler, second by Hunter, approved unanimously.
4. Approval of Consent Agenda. Vander Stel reminded the board that due to rolling over the 14/15 budget numbers as GHAPS did with their proposed 15/16 budget, it caused billing to municipalities to be late, so the total revenue to date is lower than last year at this time. Motion by Kuck, second by Hunter, approved unanimously.
 - A. Approval of Board Meeting Minutes of November 19, 2015 as printed.
 - B. Financial Reports
 1. December 31, 2015 NORA Financial Report
 2. December 31, 2015 Activity Fund Balance Report
 3. Chris Christiansen Financial Report- not available
5. NORA Millage Planning- Pam Blough
 - A. Recreation Plan – Blough distributed the Sports Groups Survey results and the draft of the Rec Plan which will include the survey results. She recommended board members review and report any changes or corrections to Blough by February 18th, so that it could be updated for the next meeting. Board asked Blough to work up the ballet language for the millage. Vander Stel mentioned that Holland Township was doing a similar project to construct a recreation community center by passing a millage, but that they had 8 million in their fund balance to help with the project.
 - B. Property Update – Vander Stel reported no new updates on Grand Haven Township properties. Kuck volunteered to contact possible land owner next to GHAPS property.
 - C. YMCA Collaboration-
 1. Community Foundation Grant – Grant was denied. Vander Stel and several board members met with the Foundation. Discussion addressed what needs to happen to get it the grant approved in the future. The Foundation encouraged NORA to use the Chamber as the liaison to bridge area groups including the YMCA, Spring Lake Twp. and Spring Lake Village. Vander Stel researched companies through Mpark who

could write a RFP for the project and brought the contact list to the Chamber as instructed, but they already had a company in place out of Florida that the YMCA has been using. They were also saying we need to do a Scientific Survey.

2. An addendum to the original grant request was submitted with the RFP by the Chamber of Commerce to the Community Foundation.

3. Community Foundation Board of Trustee meeting February 24, 2016 where they will make the decision on funding the grant request.

6. Public Comments - none

7. Old Business - none

8. New Business – none

9. Coordinators Report – Vander Stel met with the continuous field users to set spring field schedule. She noted that with the dissolving of the Tri-Cities Youth Football League, it will free up another field at Harbor Island for another soccer, but two more full size goals will be needed. She recommend to the board to use up to \$4,500 from the soccer field user account to purchase more goals. This account currently has about \$45,000. Board recommends there should be 3 bids to move forward. Motion by Kuck to approve after board reviews 3 bids, second by Treutler, approved unanimously.

10. Advisory Board Comments or Suggestions - Board agreed this was a very good meeting.

11. Next Scheduled Meeting: Special Millage Planning February 25, 2016, 5:30 P.M. at the ESC. Our regular meeting scheduled for March 24th falls on the same night as the United Way Celebration dinner. Vander Stel really need to be in attendance as we are a grant recipient and request board reschedule the NORA board meeting for the following Thursday, March 31st. Change of meeting is approved.

12. Adjournment 6:55pm