

NORTHWEST OTTAWA RECREATION AUTHORITY

Grand Haven Area Public Schools

1415 Beechtree Street, Grand Haven, MI 49417
Phone: 616.850.5125 Fax: 616.850.5127 nora.ghaps.org

NORA ADVISORY BOARD MEETING MINUTES

Date: June 23, 2016 **Time:** 5:30 P.M. **Location:** 1415 S. Beechtree St, Grand Haven

1. Call to order: Chairperson Mike Fritz - 5:30pm
2. Present: Mike Hutchins, Grand Haven Twp. Mary Jane Belter, Grand Haven Twp.
 Tracy Mulligan, Robinson Twp. Kathy Kuck, Robinson Twp.
 Mike Fritz, Grand Haven Craig Bessinger, Ferrysburg
 Carl Treutler, GHAPS
- Absent: Pat Twa, Ferrysburg
 Bill Hunter, Grand Haven
 Liza Dora, NORA Assistant
- Also Present: Jill Vander Stel, NORA Coordinator
 Pam Blough, PM Blough, Inc.
3. Approval of Meeting Agenda - Approval with amendment to add Professional Agreement with GHAPS under New Business "D" on Agenda. Motion by Belter, second by Treutler. Approved unanimously.
4. Memorandum of Understanding- Presented by Joy Gaasch, Chamber of Commerce President. MOU has already been signed by the YMCA. Motion to approve by Belter, second by Hutchins. Approved unanimously.
5. Approval of Consent Agenda - Motion by Belter, second by Mulligan. Approved unanimously.
 - A. Approval of Board Meeting Minutes of April 28, 2016 as printed.
 - B. Financial Reports
 1. April 30, 2016 NORA Financial Report
 2. April 30, 2016 Activity Fund Balance Report
 3. Chris Christiansen Financial Report- January 1, 2016-March 31, 2016
5. Recreation Millage: Pam Blough
 - A. Recreation Plan- tabled until Recreation and Healthy Living survey completed.
 - B. Property Update- Potential pieces of property discussed. Fritz and Treutler reminded board that land is getting bought up quickly. There are fewer opportunities available.
 - C. YMCA Collaboration- Moving forward with Phil Balducci, President of PB&A Marketplace Research.
6. Public Comments - none
7. New Business
 - A. 2016-17 Proposed Budget & Funding Formula- Motion by Bessinger, second by Hutchins. Approved unanimously.

- B. 2016-17 NORA Election of Officers, July 1 – June 30, 2017
Nominations as follows:
Chair- Bessinger, Vice Chair- Fritz, Secretary- Mulligan, Treasurer- Kuck.
Motion by Kuck, Seconded by Belter, Approved unanimously.
- C. Approval of 16-17 Meeting Schedule- Motion by Bessinger, Second by Mulligan.
Approved unanimously.
- D. Professional Agreement with GHAPS- Motion to approve by Treutler, Seconded by Belter,
Approved unanimously.

8. Coordinators Report – Vander Stel gave a verbal report. She reported that Trevor Wilson will be moving to North Carolina and that the rec programmers position has been posted to find a replacement. A “Meet up and Eat Up” flyer was distributed and Vander Stel explained that the program will provide lunches at Central Park on Mondays, June 15 – July 20 from noon to 1:00pm. Supporting agencies include: Dept. of Health & Human Services, GHAPS Food Services, GH Area Chamber of Commerce, Great Start Parent Coalition, Great Start Collaborative, Loutit District Library, Love INC of the Tri-Cities, NORA, Ottawa County Health Dept. of Public Health, Ottawa County Food Policy Council, Salvation Army, Tri-Cities Access Network and Tri-Cities Historical Museum. NORA will provide activities in Central Park for one of the days. The kids will also have an opportunity to choose a free book to take home provided by the library. Rec Summer School will have an added location this summer at River Haven Village. Lunches will be provided by Meet up and Eat up program.

9. Old Business

- A. Coordinators Review Committee 15-16, Bessinger & Hutchins. Motion made to go into closed session by Kuck, seconded by Blease at 6:15pm. Opened back up to public 6:40pm, at which time Kuck stated Vander Stel’s supervisor Ted Rescorla had a very good review of her past year. Motion by Fritz for 2% performance allowance for all three fulltime employees. Mulligan seconded. Approved unanimously.

10. Advisory Board Comments or Suggestions – Board thanked Vander Stel and staff for all their hard work this past year. The board is pleased with the variety of programs being offered.

11 Next Scheduled Meeting: August 25, 2016, 5:30 P.M. at the ESC.

12. Adjournment 7:15pm

Prepared by: Jill Vander Stel, NORA Coordinator

Approved minutes date: _____

NORA Board of Trustee Secretary Signature: _____