

# NORTHWEST OTTAWA RECREATION AUTHORITY

## Grand Haven Area Public Schools

1415 Beechtree Street, Grand Haven, MI 49417  
Phone: 616.850.5125 Fax: 616.850.5127 nora.ghaps.org

### NORA ADVISORY BOARD MEETING MINUTES

**Date:** May 28, 2015      **Time:** 5:30 P.M.      **Location:** 1415 S. Beechtree St, Grand Haven

1. Call to order: Chairperson Craig Bessinger - 5:30pm
2. Present:      Mike Hutchins, Grand Haven Twp.      Mary Jane Belter, Grand Haven Twp.  
                 Tracy Mulligan, Robinson Twp.      Kathy Kuck, Robinson Twp.  
                 Mike Fritz, Grand Haven                      Bill Hunter, Grand Haven  
                 Scott Blease, Ferrysburg                      Craig Bessinger, Ferrysburg  
                 Carl Treutler, GHAPS
- Absent:          None
- Also Present: Jill Vander Stel, NORA Coordinator  
                 Liza Dora, NORA Assistant  
                 Pam Blough, PM Blough, Inc.  
                 Pat Twa, Ferrysburg  
                 Karl French, Grand Haven Twp
3. Approval of Meeting Agenda -Vander Stel amended to include approval of Board Meeting Minutes of April 2, 2015. Motion with amendment by Fritz, second by Mulligan. Approved unanimously.
4. Approval of Consent Agenda - Motion by Fritz, second by Blease. Approved unanimously.
  - A. Approval of Board Meeting Minutes of April 2, 2015 & April 30, 2015 as printed.
  - B. Financial Reports
    1. April 30, 2015 NORA Financial Report
    2. April 30, 2015 Activity Fund Balance Report
    3. Chris Christiansen Financial Report- January 1, 2015-March 31, 2015
5. Recreation Millage: Pam Blough distributed the draft of the NORA Sports Complex Feasibility Plan with typo corrected and a draft of the conceptual cost for the sport complex feasibility study. The conceptual cost breakdown is based on the information that is available at this time without having the specific property designated to figure in any particulars. Blough also handed out a perspective aerial view and footprint of the Dr. Robert W. Browne Recreation Center in Coldwater. This information was used as a guideline for the draft of the NORA Sports Complex feasibility plan and updated timeline. She suggests the board take a tour of this facility. She also recommended arranging a meeting with the Art Van Recreation facility members to get some insight as to how they accomplished their complex. Treutler suggested adding an indoor 200 meter competitive track into the NORA complex.
6. Public Comments - none
7. New Business
  - A. 2015-16 Proposed Budget & Funding Formula- Motion by Fritz, second by Hutchins. Approved unanimously.
  - B. 2015-16 NORA Election of Officers:  
Blease nominated Fritz for Chair, Mulligan seconded. Approved unanimously.

- Fritz nominated Bessinger for Vice Chair, Blease seconded. Approved unanimously.  
Belter nominated Mulligan for Secretary, Blease seconded. Approved unanimously.  
Fritz nominated Kuck for Treasurer, seconded by Hutchins. Approved unanimously.  
C. Approval of 15-16 Meeting Schedule – Motion by Blease, seconded by Hutchins.  
Approved unanimously.

8. Coordinators Report – Vander Stel gave a verbal report and distributed a flyer about “Meet up and Eat Up” and explained that the program will provide lunches at Central Park on Mondays, June 15 – July 20 from noon to 1:00pm. Supporting agencies include: Dept. of Health & Human Services, GHAPS Food Services, GH Area Chamber of Commerce, Great Start Parent Coalition, Great Start Collaborative, Loutit District Library, Love INC of the Tri-Cities, NORA, Ottawa County Health Dept. of Public Health, Ottawa County Food Policy Council, Salvation Army, Tri-Cities Access Network and Tri-Cities Historical Museum. NORA will provide activities in Central Park for one of the days. The kids will also have an opportunity to choose a free book to take home provided by the library.

9. Old Business

- A. Coordinators Review Committee 14-15, Fritz & Kuck. Vander Stel distributed NORA Board & Coordinator Goals with responses. This was previously given to the review committee and supervisor Ted Rescorla, Director of Operations during the review meeting. Motion made to go into closed session by Kuck, seconded by Blease at 6:15pm. Opened back up to public 6:40pm, at which time Kuck stated Vander Stel’s supervisor Ted Rescorla had a very good review of her past year. Motion by Fritz for 2.5% performance allowance for all three fulltime employees. Mulligan seconded. Approved unanimously.

10. Advisory Board Comments or Suggestions – Mulligan stated what a wonderful job Vander Stel has done with Blough and extra committee meetings. Blease congratulate Vander Stel doing a great job this past year. He announced that this was his last meeting as his term is up with Ferrysburg in November. Pat Twa is the elected replacement. Vander Stel presented Blease with coffee mug as a thank you for all his time and dedication to NORA. Fritz thanked Blease for all his work on this board. He then thanked Vander Stel for doing a great job. He stated he received an email from Brigit Hassig of Four Pointes Center for Successful Aging, regarding information on millage questions and would like to meet with any of this board at 9am tomorrow morning. He thanked Bessinger for being the chair this year. Thanks to Belter for being good secretary. Welcomed Twa. Hutchins noted he loves the collaborating that NORA is doing. Treutler congrats to new officers and thanks to old officers. Thanks to Vander Stel. Kuck reiterate what everyone else stated. Kuck thanked French for sponsoring the track meet Bessinger thanked Vander Stel, Dora and Wilson for all their work. He asked Vander Stel to make sure Wilson knows that he is appreciated and we look forward to working with everyone over the next year.

11 Next Scheduled Meetings: Special Meeting June 25, 2015 and Regular Meeting July 23, 2015, 5:30 P.M. at the ESC.

12. Adjournment 6:50pm

Prepared by: Liza Dora, NORA Assistant  
Jill Vander Stel, NORA Coordinator

Approved minutes date: \_\_\_\_\_

NORA Board of Trustee Secretary Signature: \_\_\_\_\_