

NORTHWEST OTTAWA RECREATION AUTHORITY

Grand Haven Area Public Schools

1415 Beechtree Street, Grand Haven, MI 49417
Phone: 616.850.5125 Fax: 616.850.5127 Website: nora.ghaps.org

NORA ADVISORY BOARD MEETING MINUTES

Date: November 17, 2016 **Time:** 5:30 P.M. **Location:** 1415 S. Beechtree Grand Haven

1. Call to order: Chairperson- Craig Bessinger 5:30pm
2. Present: Mike Hutchins, Grand Haven Twp. Mary Jane Belter, Grand Haven Twp.
 Kathy Kuck, Robinson Twp.
 Mike Fritz, Grand Haven Vester Davis, Grand Haven
 Pat Twa, Ferrysburg Craig Bessinger, Ferrysburg
 Carl Treutler, GHAPS

Absent: Tracy Mulligan, Robinson Twp.

Also Present: Jill Vander Stel, NORA Coordinator
 Liza Dora, NORA Assistant
3. Approval of Meeting Agenda – Vander Stel recommended replacing the September Financial reports with October now that they were received. Motion with change by Fritz, second by Belter, approved unanimously.
4. Approval of Consent Agenda. Motion by Hutchins, second by Treutler, approved unanimously.
 - A. Approval of Board Meeting minutes of September 22, 2016 as printed.
 - B. Financial Reports
 1. October 31, 2016 NORA Financial Report
 2. October 31, 2016 Activity Fund Balance Report
 3. Chris Christiansen Financial Report
5. Recreation Millage: Tabled
 - A. Recreation Plan- Tabled
 - B. Property Update – No new updates.
 - C. YMCA Collaboration- Recreation & Healthy Living Questionnaire to general public is currently being conducted through phone and email surveys by PB&A Marketplace Research. Vander Stel noted that information was slow getting out and phone surveys were hampered by National Election surveys and reminders. Information is still being compiled.
6. Old Business - none
7. New Business
 - A. 2016-17 NORA Proposed Revised Budget #1 – Vander Stel reviewed proposed changes highlighting health care expenses increase of \$4,720. Motion by Fritz, second by Davis. Approved unanimously.
 - B. 2015-2016 Audit Report – Vander Stel announced that GHAPS Business Services Director, Lisa Danicek reported a very clean audit.

8. Coordinators Report - Vander Stel updated the board with highlights from the Moms & Sons Western Night Rodeo. She recognized the GHHS Equestrian team, National Honor Society, and High School students that volunteered their time to run the event. Vander Stel also mentioned John Cook has been square dance calling for our events for many years. Our upcoming Dads & Daughters Dances in February 2017 will be his 30th year.

9. Advisory Board Comments or Suggestions –The Board congratulated board members on their reelections. Vander Stel thanked Hutchins for his service and presented him with a small token of appreciation. Vander Stel publically thanked Mulligan for her years of service and sent a small token of appreciation back to Robinson Twp. since she was unable to make the meeting. Attending board members were also given a small token of appreciation from NORA for their service.

10. Public Comments - none

11. Next Scheduled Meeting: January 26, 2017, 5:30 P.M. at the ESC.

12. Adjournment – 5:50pm

Prepared by: Liza Dora, NORA Asst.
Jill Vander Stel, NORA Coordinator

Approved Minutes Date: _____

NORA Board of Trustee Secretary Signature: _____